



**3. Single Parents- applied by one parent when other parent not giving consent**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- h. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**4. Single Parents- applied by guardian when one or both parents not giving consent**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and darker cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- h. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**5. Single Parents—applied by Legal Guardian**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of legal guardian's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth

- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A declaration affirming the particulars furnished in the application about the minor as per [Annexure D](#)**
- h. **Court Decree/order in respect of legal guardian**
- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.  
**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**6. Single Parents--Students staying away from their parent's current residence**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and darker cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A declaration affirming the particulars furnished in the application about the minor as per [Annexure D](#)**
- h. **Student Identity Card issued by Government Recognized Educational Institutions, in respect of full time courses**
- i. **Bonafide Letter from authorized signatory of college (On official letter head of UGC recognized College)**
- j. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.  
**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**7. Single Parents- Children born through Surrogacy**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A declaration affirming the particulars furnished in the application about the minor as per [Annexure D](#)**
- h. **A declaration affirming the particulars furnished in the application about the minor as per [Annexure I](#)**

- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**8. Parents Divorced: applied by one parent when other parent not giving consent**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **Certified copy of the court order for custody of the child in favor of the applicants parent**
- h. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**9. Parents Divorced: applied by guardian when one or both parents not giving consent**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **Certified copy of the court order for custody of the child in favor of the applicants parent**
- h. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**10. Parents Divorced: applied by legal guardian**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)

- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. A declaration affirming the particulars furnished in the application about the minor as per Annexure D**
- h. Certified copy of the court order for custody of the child in favor of the applicant's parent.**
- i. Court Decree/order in respect of legal guardian**
- j. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.  
*Note: Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**11. Parents Divorced: Students staying away from their parent's current residence**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. A declaration affirming the particulars furnished in the application about the minor as per Annexure D**
- h. Certified copy of the court order for custody of the child in favor of the applicants parent**
- i. Student Identity Card issued by Government Recognized Educational Institutions, in respect of full time courses**
- j. Bonafide Letter from authorized signatory of college (On official letter head of UGC recognized College)**
- k. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.  
*Note: Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**12. Parent(s) resident abroad:**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's RC and abroad resident permit

- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A declaration affirming the particulars furnished in the application about the minor as per [Annexure D](#)**
- h. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#) (one parent not given consent /Annexure D cannot be arranged )**
- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**13. Parents Separated but not legally divorced: applied by one parent when other parent not giving consent**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- h. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*

**14. Parents Separated but not legally divorced: applied by guardian when one or both parents not giving consent**

- j. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- k. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- l. Two attested copy of applicant's valid RC
- m. Two attested copy of parent's valid RC
- n. Two passport photos of applicant with white background and dark-colored cloth
- o. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- p. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- q. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** Regional Passport Office may demand additional documents relevant to your specific case, if required.

**15. Parents Separated but not legally divorced: applied by legal guardian**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- h. **Court Decree/order in respect of legal guardian**
- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** Regional Passport Office may demand additional documents relevant to your specific case, if required.

**16. Parents Separated but not legally divorced-Students staying away from their parent's current residence-**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>
- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. **A Declaration affirming the particulars furnished in the application about the minor as per [Annexure C](#)**
- h. **Court Decree/order in respect of legal guardian**
- i. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** Regional Passport Office may demand additional documents relevant to your specific case, if required.

**17. For Adopted Children-By foreign parents**

- a. Online application form print out copy (minor's signature/thumb impression on first page and parent signature/thumb impression on last page-Declaration)
- b. Two attested copy of birth certificate-refer link for acceptable PoB documents-  
<https://www.passportindia.gov.in/psp/ListDOB>

- c. Two attested copy of applicant's valid RC
- d. Two attested copy of parent's valid RC
- e. Two passport photos of applicant with white background and dark-colored cloth
- f. Two attested copy of proof of address. Refer link for acceptable PoA documents-  
<https://www.passportindia.gov.in/psp/ListDocuments>
- g. Court Decree/order in respect of legal guardian**
- h. CARA No Objection Certificate**
- i. Copy of the guarantee executed before the Court concerned**
- j. Original supporting letter from TSO, CTA, if applying first time **OR** two attested copies of Identity Certificate or Certificate of Identity for reissue.

**Note:** *Regional Passport Office may demand additional documents relevant to your specific case, if required.*